



YLW

Kelowna International Airport

1-5533 Airport Way
Kelowna, BC V1V 1S1
250 765-5125
ylw.kelowna.ca

Key Request

SEC-20

NAME: _____
(surname) (given names)

EMPLOYER: _____

OCCUPATION: _____

HOME ADDRESS: _____

PHONE: _____ (business) _____ (residence)

This is to certify that the above noted person is an employee of _____

and has a legitimate right and need to access the restricted areas on the KELOWNA INTERNATIONAL AIRPORT for the following reasons _____

Signature of authorized representative: _____

Name: _____

Position: _____

Date: _____
(year/month/day)

Note: Pursuant to City of Kelowna Bylaw No. 7982 a \$100 fee will be charged for replacement of a lost key.

Office Use Only
Requirement to access Restricted Area: Approved / Denied Signature _____

Key # _____ Received: _____

Date: _____
(year/month/day)

Key # _____ Returned _____

Date: _____
(year/month/day)

TERMS AND CONDITIONS OF ISSUE

1. That I am subject to the requirements of the Canadian Aviation Security Regulations & Aerodrome Security Measures

2. That I have read the relevant excerpts of the Canadian Aviation Security Regulations (sections 327 (1) **327. (1)** A person must not
 - a) Lend or give a key that has been issued to them to another person;
 - b) Use a key that has been issued to them to allow access to a restricted area at an aerodrome to another person without authorization from the operator of the aerodrome;
 - c) Intentionally alter or otherwise modify a key unless they are the operator of an aerodrome or a person designated by the operator;
 - d) Use a key that has been issued to another person;
 - e) Have in their possession, without reasonable excuse, a key that has been issued to another person;
 - f) Use a counterfeit key; or
 - g) Make a copy of a key

3. This key expires:
 - a) If revoked by the Airport Director;
 - b) If holder ceases to be employed at this Airport;
 - c) If holder changes employers at this Airport;
 - d) If the key becomes danged or inoperative

4. Pursuant to City of Kelowna Bylaw No. 7982 a non-refundable \$100.00 fee will be charged for replacement of a lost key.

I certify that I have read, understand and agree to comply with the terms of issue of a Kelowna International Airport Key. Please initial in the box provided.

(initial)